

CERTIFICATE IN BUSINESS STUDIES

(N/044/3/0029(06/29)PA17263)

SPECIAL
Package

RM30350

for Certificate + Diploma

(Special Instalment Scheme available)

This program aims to provide students with essential business skills and knowledge. Students will learn to apply basic business concepts to solve routine problems, perform tasks ethically, and demonstrate strong written, oral, and collaborative communication skills. They will also acquire relevant digital skills, interpret basic numerical and graphical data, and show responsibility for business operations with guidance. Additionally, the program encourages self-improvement for academic and career development and fosters basic entrepreneurship skills. Together, these outcomes ensure a well-rounded foundation for success in various organizational settings.

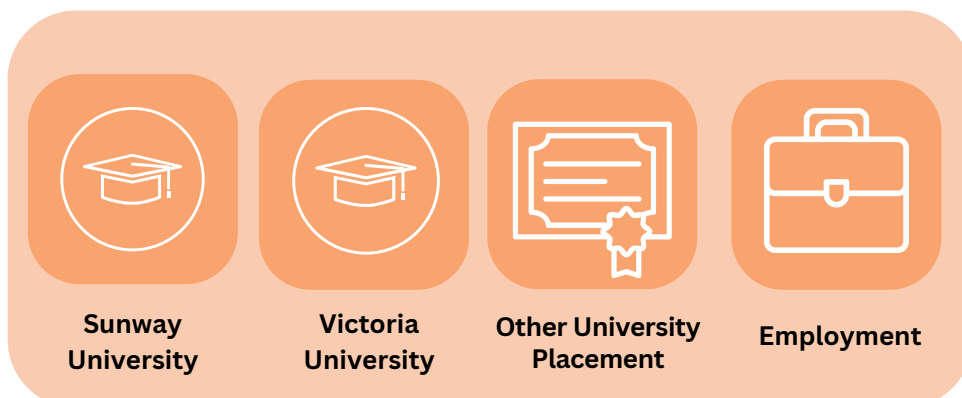


ENTRY REQUIREMENT

- Pass SPM / O-Level with a minimum 1 credit
- Pass UEC with a minimum 1 B
- Pass SKM Level 2 in the relevant field and pass SPM
- OR any other equivalent qualifications recognised by the Malaysian Government



PATHWAYS AVAILABLE





WHY STUDY CERTIFICATE IN SUNWAY COLLEGE KUCHING?

- This program prepares students to continue their studies in diploma at Sunway College Kuching.
- Students receive guidance and support from a committed team of lecturers who assist them in navigating their academic journey.
- Upon progression to different diploma programs at Sunway College Kuching, students may also benefit from subject exemptions up to 20% - Students must get at least grade B and above to be entitled for exemption

Programme Structure

Accounting & Business

- Book-keeping
- Business Accounting
- Business Finance

Marketing & Information Technology

- Computer Application for Business
- Introduction to Marketing
- Management Information Systems
- New Media in Digital World

Soft Skills Subjects

- Introduction to Business English I
- Introduction to Business English II
- Business Communication

Economics & Mathematics

- Essentials of Business Mathematics
- Principles of Economics
- Fundamental of Probability and Statistics

Management & Law

- Management Basics
- Introduction to International Business
- Human Resource Management
- Introduction to Entrepreneurship

General Studies Subjects

- Philosophy and Current Issues
- Study Skills for Higher Learning*
- Bahasa Kebangsaan A**
- Globalization & Contemporary Issues

*For students who achieved a credit (Grade C or above) in SPM BM.

**For students who did not achieve a credit (Grade C or above) in SPM BM.



Assessments

50% - 70% Coursework
30% -50% Examination



Study Duration

1 year 4 months / 16 months

Fee Structure

- Application Fee : RM50 (non-refundable)
- Registration Fee: RM210 (non-refundable)
- Deposit : RM300 (refundable)
- Resource Fee : RM50 per semester (RM200 for 4 semesters)
- Tuition Fee : RM10,950 for 4 semester (Including General Studies subjects)

Two Qualifications at One Price

