

APPLICATION FORM

PERSONAL PARTICULARS (CAPITAL LETTERS AND UNDERLINE SURNAME)

Please attach a recent photograph here

NAME: TITLE

NRIC No:

Student ID No: (for office use only)

DATE OF BIRTH: PLACE OF BIRTH:

GENDER: Male Female MARITAL STATUS: Single Married

NATIONALITY: Malaysian Others:

RACE: RELIGION:

CORRESPONDENCE DETAILS

PERMANENT/RESIDENTIAL ADDRESS:

Postcode State Country

MAILING ADDRESS:

Postcode State Country

CONTACT: Home Handphone

E-Mail

HOW DID YOU FIND OUT ABOUT SUNWAY COLLEGE KUCHING? (YOU MAY TICK MORE THAN ONE)

- | | | |
|---|---|--|
| <input type="checkbox"/> Friends / Relatives | <input type="checkbox"/> Facebook/ Instagram | <input type="checkbox"/> Brochures/ Flyers |
| <input type="checkbox"/> Education Exhibitions / Expo | <input type="checkbox"/> Radio | <input type="checkbox"/> Career Talk |
| <input type="checkbox"/> Newspaper Advertisement | <input type="checkbox"/> Fishtail/Bunting | <input type="checkbox"/> Open Day |
| <input type="checkbox"/> E-mail from Sunway College Kuching | <input type="checkbox"/> Others: Please specify:..... | |

COURSE APPLIED FOR

Please tick (✓) the course you are applying

INTAKE (mm/yyyy)

ASSOCIATION OF CHARTERED CERTIFIED ACCOUNTANTS (ACCA)

- Applied Knowledge Level
- Applied Skills Level
- Strategic Professional Level

ACCA FOUNDATION IN ACCOUNTANCY (ACCA FIA)

Foundation

FOUNDATION PROGRAMME

Foundation in Arts

DIPLOMA PROGRAMMES

- Diploma in Accounting
- Diploma in Business Management

SHORT COURSES

OTHER PROGRAMMES (Please State)

ENCLOSURES (Documents Checklist)

- Registration Fee: RM (non refundable)
- Application Fee: RM (non refundable)
- Resource Fee: RM (non refundable)
- Deposit: RM (refundable)

valid for 1 year upon completion of programme. 1 original copy of official receipt must be submitted with the access card.

Document Checklist:

- 4 passport-sized photographs
- 1 certified copy of birth certificate
- 1 certified copy of NRIC
- 1 copy of school leaving certificate
- 1 certified copy of SPM/STPM/UEC/CAT certificate (as applicable)

If financed by scholarship/study loan, please attach documentary evidence

NOTES:

Please note that your application will **NOT** be processed if the documents are incomplete.

This completed form may be sent to Operations Department, Sunway College Kuching, No.1, Song Plaza (1st Floor), Lot 12168, Block 16 KCLD, Jalan Tun Jugah/ Jalan Song Intersection, 93350 Kuching, Sarawak. Please **DO NOT** send cash through the post. Sunway College Kuching will **NOT** be held responsible for the loss of the cash or any other eventualities arising from the mailing of cash. Cheque, Bankdrafts, Money/Postal Orders are to be made payable to 'Sunway TES (East Malaysia) Sdn. Bhd.'

ACKNOWLEDGEMENT, AGREEMENT AND CONSENT

APPLICANT:

- I have read and fully understand the terms and conditions governing admission before submitting this application.
- I have read the Personal Data Protection Notice provided by Sunway (pursuant to section 7 of the PDPA 2010) http://swck.edu.my/pdpa_notice_eng/ (English version) or http://swck.edu.my/pdpa_notice_bm/ (Malay version) which includes the purposes for which my personal data is collected/processed and classes of third parties to whom Sunway College Kuching may disclose my personal data to.
- I hereby give consent to Sunway College Kuching to process my personal data in accordance with the Personal Data Protection Notice.
- I authorise the college to release my academic/educational progress to my parent/guardian (details of which are in the next column) (If applicant is below 18 years old).
- I hereby declare that all information provided by me in this form, including those information given in all other documents submitted with this form, is complete and accurate. I also accept that Sunway College Kuching reserves the right to vary or reverse any decision regarding admission and enrolment made on the basis of incomplete or inaccurate information.
- I further agree to allow Sunway College Kuching to use, without any charge, my personal information including photographs and videos for publicity and/or promotional purposes.
- I further agree to: - Abide by the Sunway College Kuching policies, rules and regulations at all times.
- Accept that Sunway College Kuching reserves the right to revise the current fees in line with its continuous course development policies.

Signature of Applicant :

Name as in NRIC :

NRIC No. :

Date: (dd/mm/yy) :

ACKNOWLEDGEMENT, AGREEMENT AND CONSENT ON THE PROTECTION OF DATA

PARENT/GUARDIAN/ SPONSOR (if applicant is below 18 yrs old)

- I hereby agree to pay all fees due on the dates stipulated by Sunway College Kuching. I understand and agree that Sunway College Kuching has the right to bar my child/ward, including deregistration, due to default in payment of fees.
- I have read the Personal Data Protection Notice provided by Sunway (pursuant to section 7 of the PDPA 2010) http://swck.edu.my/pdpa_notice_eng/ (English version) or http://swck.edu.my/pdpa_notice_bm/ (Malay version) which includes the purposes for which the student's data is collected/processed and classes of third parties to whom Sunway College Kuching may disclose my personal data to.
- I hereby give consent to Sunway College Kuching to process my/the student's personal data in accordance with the Personal Data Protection Notice.

Signature of Parent/ Guardian/ Sponsor :

Name as in NRIC :

NRIC No. :

Occupation :

Contact No. (Mobile) :

Date: (dd/mm/yy) :

ACKNOWLEDGEMENT, AGREEMENT AND CONSENT ON THE PROTECTION OF MY PERSONAL DATA

APPLICANT (On attaining 18 yrs of age)

- I have read the Personal Data Protection Notice provided by Sunway (pursuant to section 7 of the PDPA 2010) http://swck.edu.my/pdpa_notice_eng/ (English version) or http://swck.edu.my/pdpa_notice_bm/ (Malay version) which includes the purposes for which my personal data is collected/processed and classes of third parties to whom Sunway College Kuching may disclose my personal data to.
- I hereby give consent to Sunway College Kuching to process my personal data in accordance with the Personal Data Protection Notice.
- I authorise the college to release my academic/educational progress to my parent/guardian.
- I hereby declare that all information provided by me in this form, including those information given in all other documents submitted with this form, is complete and accurate. I also accept that Sunway College Kuching reserves the right to vary or reverse any decision regarding admission and enrolment made on the basis of incomplete or inaccurate information.
- I further agree to allow Sunway College Kuching to use, without any charge, my personal information including photographs and videos for publicity and/or promotional purposes.
- I further agree to: - Abide by the Sunway College Kuching policies, rules and regulations at all times.
- Accept that Sunway College Kuching reserves the right to revise the current fees in line with its continuous course development policies.

Signature of Applicant :

Name as in NRIC :

NRIC No. :

Date: (dd/mm/yy) :

FOR OFFICE USE ONLY: MARKETING/ FRONT OFFICEApplication Received by: Date Received by: Access Card Number: Remark: _____
Signature of Front Office_____
Date: dd/mm/yyRecruited by: Marketing Staff: Programme: Agent: Programme:

PTPTN:

 YES NO

Bursaries:

 YES NOType of Bursary:

Sponsor:

 YES NO

Hostel Required:

 YES NOIf YES, type of room preferred: **FOR OFFICE USE ONLY: REGISTRAR** Documents are complete Entry requirement met:Passed BM and Sejarah in SPM **AND**:

-ACCA: Passed SPM with 5 credits including English and Mathematics, MUET Band 2.0 and above AND 2 Principal passes in STPM or UEC or CAT

-CAT: Passed SPM with 5 credits including English and Mathematics

-DIA: Passed SPM/O Level/UEC (min 3 credits including Mathematics AND a PASS in English)

-DIBM: Passed SPM/O Level/UEC (min 3 credits)

Registration Date:

Study Mode:

 Full-Time (FT) Part-Time (PT)_____
Signature of Admin Department_____
Date: dd/mm/yy**FOR OFFICE USE ONLY: OPERATIONS DEPARTMENT** Offer Without Condition (Eligible) Conditional Offer Rejected

Conditions/Remarks

Signature of Registrar_____
Date: dd/mm/yy**Operating Company**

Sunway TES (East Malaysia) Sdn. Bhd. (761943 - K)

No.1, Song Plaza (1st Floor), Lot 12168, Block 16, Jalan Tun Jugah/ Jalan Song Intersection, 93350 Kuching, Sarawak

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